

INTN-4910-M01 –Internship

Saint Louis University Madrid Campus

Career Services

Course name: Internship

Professor: P Burns

Email: patrice.burns@slu.edu

Course Code: INTN-4910-M01

Prerequisites: Detailed on SLU-Madrid Career Services Webpage and below

Credit Hours: 1

Course Description: An internship is designed to help students learn by experience, make connections between their classroom learning and the workplace, and prepare for their careers. Academic credit is awarded in proportion to the number of hours a student-intern completes. A student must work 60 hours to earn 1 credit.

Prerequisites:

- 1) Approval by Internship Coordinator
- 2) Junior or Senior standing
- 3) Fluent English and Spanish (3000-level Spanish required)
- 4) Have a minimum 2.65 overall GPA
- 5) Meet all internship requirements as listed on the Career Services webpage

Course Registration: Students must obtain an internship and submit all required documents as outlined on the Career Services webpage to the Internship Coordinator. Upon acceptance in an internship position, students will be enrolled in the course.

Course Objectives and Learning Outcomes:

1) *Student Learning Objectives.* During their first week on the job, students must submit their learning objectives to the Internship Coordinator, addressing their goals for the following areas in a 1-page double spaced Word document.

- a. Professional: How do you expect this internship to help you pursue your career goals?
- b. Personal: What knowledge or skills (e.g. public speaking, writing, time management, etc.) do you expect to gain from this experience?

What are the key things you learned through this experience?

How can you apply what you learned/did in this job to a different position?

Tell me about a time your supervisor criticized your work. What did you learn?

Tell me about a time you were recognized for doing great work.

Intern Midterm Reflection

Student Name:

Company/Org Name:

Identify your essential job functions

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Academic Honesty:

Louis University in Spain, S.A., CIF